**LETTER OF INVITATION TO TENDER**

The European Union Mission in Armenia (EUMA)
06 November 2026
EUMA, 5 Momik Street
3601 Yeghegnadzor, Armenia

Our ref.: EUMA/2026/21

**Subject: Invitation to tender for the Framework Visibility Items and Printed Materials, in 3 lots**
**Lot 1: Printing and Graphic Production**
**Lot 2: Promotional and Outreach Products**
**Lot 3: Textile Printing, Embroidery and Branding**

Dear Sir/Madam,

I am pleased to inform you that your legal entity is invited to take part in the negotiated tender procedure for the above supply contract. The complete tender dossier includes:

A. **Instructions to tenderers and contract notice**
B. **Draft contract: main and special conditions and annexes**:
    I. General conditions for supply contracts
    II. and III. Technical specifications technical offer (to be tailored to the specific project)
    IV. Budget breakdown (model financial offer)
    V. Forms
C. **Further information**
    I. Administrative compliance grid
    II. Evaluation grid
D. **Tender form for a supply contract and Declaration on honour on exclusion and selection criteria** (annex A14a)

Only the candidates receiving this invitation letter may submit a tender. Any tender received from a legal or natural person not invited to tender will be rejected.

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page: https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG

We look forward to receiving your tender which has to be submitted no later than the submission deadline mentioned in the contract notice.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Satu Koivu

Head of Mission

